Sage 300 ERP

Payroll

Count on Sage 300 ERP Payroll

Process payroll accurately and on time, every time—Sage 300 ERP provides a comprehensive and flexible payroll solution that allows midsized organizations to manage payroll processing in-house cost-effectively.
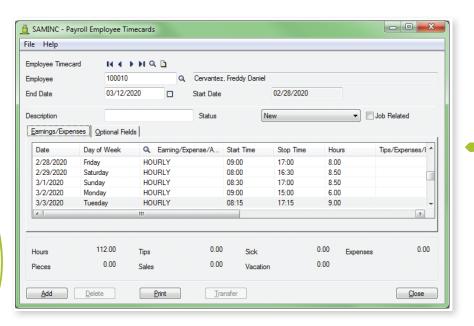
Your Challenge

Regardless of the type of system you utilize—manual, outsourced, or in-house—there are basic payroll functions that must be performed in all businesses: calculation of hours worked, deductions [401(k), health, garnishments], and benefits (auto allowance, vacation, personal time). These functions are an important contributor to employee satisfaction and are fundamental to your company's success. Payroll must be processed accurately, on time, and must adhere to the many associated government regulations. The challenge is determining the most efficient and cost-effective payroll processing system for your business.

Your Solution

The Sage 300 ERP Payroll module allows your business to effectively and efficiently process payroll in-house. Eliminate duplicate data entry, as time and payroll information is entered only once and seamlessly shared in the ERP system. Your organization can easily manage complex payroll accounting requirements and process paychecks and direct deposits correctly on time, every time. Use a variety of calculation methods for employee benefits, earnings, and deductions, while easily keeping up to date with the latest changes in tax rates and filing requirements. Using a completely connected system allows you to centralize the information required for compliance with government mandates and keep proper records for proactive defense against any employee litigation that involves compensation.

The Bottom Line

With Sage 300 ERP Payroll, you get the big-business compliance protection without breaking your budget, straining your internal resources, or compromising on functionality. With the peace of mind of payroll compliance—and the cost benefits of dramatically streamlined processes—bringing your payroll processes in-house could be the best technology investment your business makes this year.

BENEFITS

Automated Payroll Process
Get the efficiency of automated payroll without breaking your budget, straining internal resources, or compromising on functionality and compliance.

Seamless Connectivity
Easily connect with other Sage 300 ERP modules and Sage HRMS to eliminate the need for data reentry, thereby lowering the risk of errors and improving accuracy.

Comprehensive Reporting
Easily accessible reports and drill-downs provide detailed, summary, and exception reports to exceed payroll processing requirements.

Multicompany and Multicurrency
Assess and control overall payroll costs among various divisions and process payroll in a variety of currencies.

Secure Business Integrity
Protect your most valuable asset—your data. The tight security of Sage 300 ERP Payroll ensures that your vital information is protected.

Save time with the flexibility to enter or import time cards, enter after-the-fact paychecks, run automatic calculations, or combine all three methods to get your pay data into the system and your paychecks out.

> "One person is able to handle all our payroll tasks with Sage 300 ERP."
>
> Tom Statas
> Vice President
> and Controller
> Southern Express

Small Investment. Big Return. Peace of Mind.

Discover the Sage 300 ERP technology difference! Get one unified solution on which to build your business—enabling more efficient processing, more productive people, and the ability to gain real insight into your business. Sage 300 ERP ensures your business is built on a solid foundation, providing superior architecture that gives you the power you need today with the flexibility to adapt tomorrow. Reap the rewards of a global reach solution with the breadth of functionality to support multientity and multinational organizations, with the local touch needed for your business. Your newfound freedom of choice is supported by a collaborative ecosystem ensuring success for the life of your business. And of course, with over 30 years of supporting businesses just like yours, Sage technology is proven, reliable, and experienced.

Features

Automated Payroll Process

In business, cash is oxygen. Using an automated in-house payroll process, you have complete control over when payroll is processed—allowing you to pay employees on time, without needing to release cash weeks before payroll is due. With the flexibility in Sage 300 ERP Payroll you can accommodate all pay frequencies, multiple work states or provinces, and other pay factors such as expense reimbursements, accruals, and advances. Set up single schedules covering vacation or sick day accrual for all employees, regardless of number of years of service. Set up a single overtime payment schedule for employees in every pay frequency, or create as many schedules as needed. Provide electronic funds transfer and direct deposit capabilities through integration with EFT Direct Payroll. You can also view and select employees using a wide variety of user-defined parameters such as hourly, only covered by insurance, or just bonus employees; you can store and track this data all the way through to the GL.

Seamless Connectivity

Payroll takes full advantage of the flexible general ledger account structure within Sage 300 ERP to effectively manage cost center accounting. You also have the flexibility to post expenses only or post liabilities and expenses to cost centers and easily change the cost center for all the accounts involved in a transaction. When integrated with Project Job Cost, the Payroll module sends wage information to the applicable projects and jobs, allowing you to print certified payroll reports, track unlimited time cards, track all types of wages, earning types, and monitor overtime vs. regular pay charged to each job. You can also use Payroll in concert with Bank Services to track checks, handle check reversals, and keep an audit trail of all paychecks. When connected with Sage HRMS, the payroll process is further simplified, and employee information is synchronized. Through this interface you can give your employees the ability to engage in "self-service," 24/7 access to your business' systems from any remote location, not only empowering them to do their best work, you also create new efficiencies that can increase revenues and reduce costs.

Comprehensive Reporting

Reports for every need—get a complete array of reports that fulfill the reporting requirements for both U.S. and Canadian companies. Produce comprehensive processing reports, including pre- and postcheck registers and analysis of earnings, benefits, deductions, accruals, and taxes for the pay period. You also can customize reports to fit your unique requirements using SAP® Crystal Reports for Sage 300 ERP. Sage 300 ERP Payroll puts critical information at your fingertips and simplifies the payroll process to improve productivity.

Multicompany and Multicurrency Support

Managing payroll across multiple companies and countries has always been difficult, and regardless of how global an organization is, it still has to pay its people locally. Wherever in the world the business holds its funds, it has a responsibility to pay its employees in the local currency and must tax its employees under the local rules. Sage 300 ERP provides both U.S. or Canadian payroll processing out of the box or can be configured to work with local payroll systems. The added complexity of running multiple companies, subsidiaries, and multicurrency requirements are easily managed by Sage 300 ERP.

Secure Business Integrity

Safe, secure, and controlled! Protect the sensitive information in your business. Sage 300 ERP software assures comprehensive security at variable levels, protecting your highly sensitive payroll data from unauthorized access or manipulation. Your payroll data is further protected through your internal IT controls, such as firewalls and OS security.

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